



The 39th Annual  
**2015 City of Fairfax  
Fall Festival**

Saturday, October 8 (Rain Date Oct. 9)  
10am-5pm  
Historic Old Town Fairfax, VA



## Gourmet Food Vendor Application

**Guidelines:** Each vendor interested in selling any food or drink item at the Fall Festival must submit a proposal. Applicant must adhere to Fairfax County Health Department Guidelines. "Gourmet Food" consists of bake sale items, herbs, dressings, dips, honey, nuts, etc.

Please submit the criteria information requested below, 6 photos of your items (unless already submitted).

**Send application, gourmet food proposal and \$15 application fee.** Submission deadline is **March 12, 2015**. You will be informed of your status in late May.

**Criteria for selection:** No electricity is available nor can vendors bring generators. Size of each space is 10X10 – these are street spaces. Applicant must adhere to Fairfax County Health Department Guidelines.

**Criteria for selection:** The following criteria will be used to select food vendors for the Fall Festival: the amount of money agreed to pay City prior to event and type and price of food. The Show committee will select a variety of items and will limit vendors selling the same items. The **minimum** amount of money proposed for gourmet food vendors should be **\$160 per space**. The number of gourmet food spaces available in the Fall Festival is limited.

- 1) Amount of money agreed to pay the City prior to the event. \_\_\_\_\_
- 2) Menu: type and price of food items (ex: baked goods, nuts, dressings, herbs, and chocolates). Please include menu!

### VENDOR INFORMATION (All fields are required)

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**WAIVER:** The vendor shall at all times save, relieve, indemnify, protect and keep harmless the City of Fairfax, all of its officers, agents and employees from any and all claims and liability, from all damages, cost or expenses in law or equity (including costs of suits and expenses for legal services) that may at any time arise or be set up because of damage to property or death or injury to persons received or suffered by reason of the operations of lessee hereunder, or which may be occasioned by any act or omission to act which amounts to negligence on the part of said vendor or its agents or employees which results in a dangerous or defective condition of the property.

**SIGNATURE:** \_\_\_\_\_

**Application Deadline:  
March 17, 2016**

**Please return to:** City of Fairfax Parks & Recreation Attn: Special Events  
10455 Armstrong Street, Fairfax, VA 22030  
Fax#: 703.246.6321 or  
Email: katherine.maccammon@fairfaxva.gov

**QUESTIONS:** Contact Katherine MacCammon at 703.385.1710 or via e-mail: katherine.maccammon@fairfaxva.gov